

Our Lady of the Angels Monastery in Hanceville Alabama

Job Description – Groundskeeper

Work Group: GLF

Reports to: GLF Manager

Full or Part Time: Part Time

Paid Hourly or Salary: Hourly

FLSA: Non-Exempt

Schedule: Monday – Friday

Job Summary

The Groundskeeper is responsible for consistent maintenance of all assigned grounds areas of the Shrine of the Most Blessed Sacrament. This is a highly active position with a lot of walking, bending, lifting for long periods of time. The Groundskeeper works primarily outside throughout the year.

Essential Duties

- Diligently maintains assigned areas of grounds as instructed.
- Safely operate vehicles and powered equipment, such as mowers, tractors, pressure washers, chain saws, electric clippers, sod cutters, and pruning saws, etc.
- Regularly maintains all equipment needed and quickly notifies management when equipment needs repair.
- Carefully follow all safety precautions.
- Prompt and consistent attendance.

Other Duties

- Keeps work areas neat and clean at all times.
- Safely handle and administer fertilizers and pesticides.
- Special events set up and tear down.
- Other duties as assigned.

Knowledge & Skills Requirements

- Ability to communicate effectively and follow instructions carefully.
- Able to work independently after initial direction.
- Knowledge of power tools and landscaping equipment is helpful.
- Committed to upholding the mission of Our Lady of the Angels Monastery.
- Able to transport up to 50 lbs.
- High School diploma (or equivalent) required.
- Must have valid driver's license.

Our Lady of the Angels Monastery in Hanceville Alabama is an Equal Opportunity Employer